



**HARPETH**  
— ENDODONTICS —

**Cancellation Policy**

At Harpeth Endodontics, we are committed to your health. When you miss an appointment, other patients are unable to take your place and are delayed unnecessarily. If you are unable to keep an appointment, we ask that you cancel at least 24 hours in advance. We understand that emergencies will occur and considerations will be made for such instances. Please call as soon as possible so that another patient can be given your appointment.

Our office tracks missed appointments. Missing or rescheduling an appointment without giving 24 hours advanced notice will incur a \$75.00 charge. Insurance will not cover charges for missed appointments or late cancelations, and this charge is in addition to any other charges associated with your visit.

After two (2) missed appointments or late cancelations, Harpeth Endodontics reserves the right to require a deposit of up to 100% of your anticipated charges in order to reserve any further appointments. This deposit will be applied toward any procedures completed at your visit.

By signing below, you acknowledge that you have been notified and understand this policy.

Patient Name: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Patient Signature: \_\_\_\_\_